

## Exchange program for the Fall term 2025 Application Guideline

This program is for students of the KCUA's partner institutions. Applicants need to be nominated by the home institution. To apply for the program, please ask a coordinator/advisor in your institution for the nomination.

Once you get nominated, the application instruction will be sent to you. We only accept applications made via the online application form.

**-Nomination deadline: 30<sup>th</sup> April 2025**

**-Application deadline: 15<sup>th</sup> May 2025**

### Exchange period

One semester (\*The actual exchange period will be in accordance with each agreement)

### Required Materials:

- (1) CV (Upload as pdf)
- (2) Portfolio/Recording (Upload as pdf with the link of You Tube etc...)
  - For Singers and Instrumentalists: audio/video recording including your performance (3 pieces (approximately 5-10 minutes each) in different styles).
  - For Conductors: Video of your performance (Upload as pdf with the link of YouTube etc...)
  - For Composers: Scores of your work (Upload as pdf) and recording of your work (Upload as pdf with the link of YouTube etc...).
  - For Musicologists: Copy of your dissertation. (Upload as pdf)
- (3) Letter of Recommendation: By your instructor or a similar person. (Upload as pdf)
- (4) Letter of Motivation and Study Plan: Briefly state why you wish to study at KCUA and your study plan during the exchange period. (Upload as pdf)
- (5) Official Academic Transcript or Certificate of Attendance (Upload as pdf)
- (6) Copy of your passport (Upload as pdf) (If you do not have a passport now, we strongly recommend you to apply for it now. Otherwise, Visa application procedures will take much longer and worst case, you will miss the beginning of the term.)

### Language Requirement: Japanese or English

We do not require submitting a language proficiency, however, students should have a good understanding of the language and be able to communicate effectively in class discussions or instruction with your teacher.

**Instructions:**

- Fill out the application form in English or Japanese. Other language will not be accepted.
- The applications will be screened comprehensively, and the results will be sent by e-mail within one month to the person in charge at the applicant's institution.

**Course info:** <https://www.kcua.ac.jp/en/>