

Kyoto City University of Arts Factsheet 2026

The Exchange program is for students of the KCUA's partner institutions. Applicants need to be nominated by the home institution. To apply for the program, please ask a coordinator/advisor in your institution for the nomination.

Once you get nominated, the application instructions will be sent to you. We only accept applications made via the online application form.

Name of the University	Kyoto City University of Arts
Head of the Institution	President Toru Koyamada
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Tel/ Fax	+81(0)75-585-2001/ +81(0)75-585-2012
Email	Intl-r@kcua.ac.jp
Website	https://www.kcua.ac.jp/EN https://intl.kcua.ac.jp/en/info exchange program/
Application process	Applicants need to be nominated <u>by the home institution</u> . To apply for the program, please ask a coordinator/advisor in your institution for the nomination. Once you get nominated, the link to the application form will be sent to the applicant. We only accept applications made via the online application form.
Nomination deadline	For Spring semester: 31 st October For Autumn semester: 30 th April
Application deadline	For Spring semester: 15 th November For Autumn semester: 15 th May
Required material for application (Faculty of Fine Art)	<ul style="list-style-type: none"> •CV (Upload as pdf) •Letter of Motivation and Study Plan: Briefly state why you wish to study KCUA and your study plan during the exchange period. (Upload as pdf) •Letter of Recommendation: By your instructor or a similar person. (Upload as pdf)

	<ul style="list-style-type: none"> •Official Academic Transcript (JP/EN) (Upload as pdf) •Portfolio: Includes 12-24images of your work. For video, submit the pdf includes the link to the video. Applicants who wish to apply for the Science of Art department, submit the dissertations and their summery instead. (Max 5files can be uploaded) •Copy of your passport (Upload as pdf) (If you do not have a passport now, we strongly recommend you to apply for it now. Otherwise, Visa application procedures will take much longer and worst case, you will miss the beginning of the term.)
Required material for application (Faculty off Music)	<ul style="list-style-type: none"> •CV (Upload as pdf) •Portfolio/Recording (Upload as pdf with the link of You Tube etc…) -For Singers and Instrumentalists: audio/video recording including your performance (3 pieces (approximately 5-10 minutes each) in different styles). -For Conductors: Video of your performance (Upload as pdf with the link of YouTube etc…) -For Composers: Scores of your work (Upload as pdf) and recording of your work (Upload as pdf with the link of YouTube etc…). -For Musicologists: Copy of your dissertation. (Upload as pdf) •Letter of Recommendation: By your instructor or a similar person. (Upload as pdf) • Letter of Motivation and Study Plan: Briefly state why you wish to study at KCUA and your study plan during the exchange period. (Upload as pdf) • Official Academic Transcript or Certificate of Attendance (Upload as pdf) •Copy of your passport (Upload as pdf) (If you do not have a passport now, we strongly recommend you to apply for it now. Otherwise, Visa application procedures will take much longer and worst case, you will miss the beginning of the term.)

Language requirement	A language proficiency certificate is not required. However, students should have a good understanding of the language and be able to communicate effectively in class discussions or instruction with your academic advisor.
Semester date	Spring semester: 10 th April- 31 st July Autumn semester: 1 st October – end of December (The termination date may vary depending on the agreement with each university.)
Orientation date	To be confirmed
Visa support	People who do not have Japanese Passport and stay in Japan more than 90 days have to obtain the Visa. https://www.mofa.go.jp/j_info/visit/visa/ Once you are accepted, as an accepting institution, KCUA will submit the application to the immigration office so you can get one of the required materials (Certificate of Eligibility) for your Visa application.
Accommodation	KCUA does not have a student dormitory. All the Incoming exchange students have to find the accommodation by yourself.
Insurance	All the Incoming exchange students are required to have adequate accident and health insurance coverage for the exchange period.